

2021 Post 257 Farmers Market Rules

Vendor Name: _____ Receipt # _____

Address: _____

Telephone Number: _____

Email: _____

Product(s) _____

Type of Business: **OPEN AIR FARMERS MARKET**

Name of Event: **POST 257 FARMERS MARKET**

Date & Time of Event: **SATURDAYS, MAY 1, THRU END OF SEASON OCTOBER 30, 9
TO 1 PM**

Location: **AMERICAN LEGION POST 257, 7475 B DRIVE N, BATTLE CREEK, MI 49014**

Initials

_____ Daily Vendor \$25/Day Amount Pd _____

_____ Full Season \$400 Amount Pd _____

_____ 13 Consecutive Weeks \$200 Amount Pd _____

Date(s) _____

Seasonal Vendors rent due in full OR payment plan agreements and first payment due prior to participation in first Market.

1. **Vendors are expected to sell Michigan grown and/or processed products** and are required to sell in accordance with all applicable local, state and federal regulations. The majority of these rules are available at www.michigan.gov/mdard. Cottage Food Law eligible products must be properly labeled in accordance with MDARD requirements.
2. Sampling of products **must** be done in accordance with Michigan Food Law. Samples of fresh fruits and vegetables, meats, cheese, etc. must be prepared in an inspected, licensed facility. Samples of unwashed fruit (i.e., strawberries or blueberries) will not be permitted. Vendors will be required to provide proof of access to such a kitchen should they choose to offer samples. Foods being sold under the Cottage Food Law can be sampled, in accordance with Michigan Food Law, however, are not required to be prepared in an inspected, licensed kitchen.
3. The Market Manager, or his/her designee, has authority to instruct vendors to remove items being offered for sale.
4. Prices are to be clearly displayed on signs or marked on each item to be sold. The Market Manager, or his/her designee, reserves the right to establish a floor price on any, and all, items

offered for sale. "Dumping" of products, either giving away product or reducing prices at the end of market hours, will not be allowed.

5. A space is assigned to each vendor. Partial season vendors and those who pay daily fees will be assigned space on a first come, first served basis, and should not assume to be in the same space throughout the season. However, when possible they will be accommodated. Market management reserves the right to make stall location adjustments during inclement weather or as other needs arise.
6. The Market Manager or his/her designee, reserves the right to use a seasonal vendor space for a daily vendor if the seasonal vendor had not arrived at the market by 15 minutes before market opening. When you know you are running late, call/text Samuel Gray at 269-209-0293. **Do not e-mail!** If market management is notified at least 30 minutes in advance of opening, your space will not be used for a daily vendor.
7. All produce or products offered for sale must be kept within the stall space allocated to the vendor, and without intruding on neighboring stall space, walkways or aisles.
8. Items offered for sale shall not be displayed at ground level.
9. Vendors shall supply their own tables and other necessary display articles. Pop-up awnings are permitted but not required. All awnings are to be weighted with a minimum of 40 lbs per tent leg, and/or otherwise secured.
10. **All vendors are required to clearly display the vendors name or farm/business name, address and telephone number at their space on signage at least 8 ½" x 11".**
11. Produce brokers must clearly identify themselves as such via signage at least 8 ½" x 11" and are limited to 2 (two) paid spaces.
12. Fees must be paid before a space can be used. Vendors must pay Market Manager or their representative at the Market Information Station. Credit/Debit, Cash or check is acceptable. Make checks payable to: American Legion Post 257.
13. Vendors are responsible to keep their space clean and to clean up before leaving the market.
14. Vendors should be present at the market during the entire stated market hours, available to provide service to customers until the market has closed, and plan to bring enough product to not "sell out". Repeatedly leaving before the end of market may result in loss of stall space. If you need to leave early, arrangements must be made **in advance** with market management.
15. No pets are permitted in vendor spaces. Certified Service Animals will be permitted.
16. No smoking or tobacco use is permitted in vendor stalls. This includes smokeless tobacco & vaping.

17. The business relationship between the market and a vendor is “at will” and may be terminated at any point in time without cause by the Market Manager. There will be no refund of Vendor Fees.
18. Severe weather is the only weather-related reason for the market to be canceled. If severe weather exists (i.e., a “warning” has been issued, not a “watch”) prior to market opening, that day’s market will not be held. If severe weather develops during market hours, decisions will be made by the Market Manager on a case-by-case basis.
19. Vendors may not ‘sublet’ or share their stalls at any time or for any reason.
20. Power and water will not be provided to Vendor Booths. Generators must not interfere with the Market in any way.

These rules and regulations may be modified and/or amended as needed by the Market Manager without prior notice. Should questions pertaining to rules arise, sole discretions shall be held by the Market Manager or his/her designee.

These rules have been read by the vendor and shared with all persons who will be operating the stall space.

Date _____

Vendor Signature _____

Post Representative Name _____